

To: out of scope @dtf.vic.gov.au>; out of scope @dtf.vic.gov.au>
Cc: out of scope @dtf.vic.gov.au>; out of scope @dtf.vic.gov.au>
Subject: RE: OFFICIAL: Coronavirus on TreasuryNet

Thanks out of scope appreciate you being proactive on this issue.

out of scope has pursued with DTF’s OH&S advisory service, and confirmed the TreasuryNet content reflects recent content circulated by DPC, on DHHS advice.

It was very helpful to draw the WorkSafe advice to our attention.

I have contacted colleagues in DTF corporate about contingency planning, potential actions to minimise transmission risk, and business continuity arrangements. Also on opportunities to strengthen whole-of-government comms to VPS and public sector employees. SEG will consider these issues in the near future.

As an aside, notwithstanding the importance of risk management and preparation, I was comforted to read the Commonwealth Chief Medical Officer’s [comments on Monday](#) that “in Australia, there is no community transmission of this virus at the present ... [and] there is no reason for people to feel concerned at present”.

Thanks again.

out of scope

out of scope Executive Director, Economic Policy
Department of Treasury and Finance
Level 10, 1 Macarthur Street, East Melbourne VIC 3002
T out of scope @dtf.vic.gov.au | W www.dtf.vic.gov.au

Executive Assistant: out of scope @dtf.vic.gov.au



This office is located on the land of the Traditional Owners of the Kulin Nation.

Disclaimer: This email (and any attachments) is for the intended recipient only and may contain privileged, confidential or copyright information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited. The State is not responsible for any changes made to a document other than those made by the State. This email and any attachment should not be relied on as government policy. The State does not accept liability for any damage caused by this email or its attachments due to viruses, corruption, delay, interruption, unauthorised access or use. Any personal information in this e-mail must be handled in accordance with the *Privacy and Data Protection Act 2014* (Vic).

OFFICIAL

From: out of scope (DTF) <out of scope @dtf.vic.gov.au>
Sent: Tuesday, 25 February 2020 2:16 PM
To: out of scope (DTF) out of scope @dtf.vic.gov.au>
Cc: out of scope (DTF) <out of scope @dtf.vic.gov.au>; out of scope (DTF) <out of scope @dtf.vic.gov.au>; out of scope (DTF) out of scope @dtf.vic.gov.au>
Subject: RE: OFFICIAL: Coronavirus on TreasuryNet

Thanks out of scope. The TreasuryNet info is a bit outdated. A lot of things changed on the weekend, and further, today: <https://www.theage.com.au/national/victoria/health-boss-says-quite-possible-billions-could-catch-coronavirus-20200225-p5441z.html>

I’ve reviewed the legal requirements upon DTF as an employer. These include a requirement to follow “infection control policy” and procedures. <https://www.worksafe.vic.gov.au/safety-alerts/exposure-coronavirus-workplaces>

I was unable to locate these policies on TreasuryNet, nor are they referenced in the page cited in the email below (screenshot attached).

Employers are also required to “educate and keep employees up to date on new information”

It may be helpful for DTF at this stage to aggressively take preventative measures to minimise spread within the department, e.g. mandating the regular washing of hands, providing alcohol based wipes in abundance, minimising face-to-face meetings, etc. I’m assuming such matters are addressed in the infection control policies.

I’m also copying **out of scope** given the nature of the situation.

Regards

out of scope Sr Manager
Regulation Policy, Planning and Local Government
Department of Treasury and Finance | Level 11, 1 Macarthur St, Melbourne, 3002
T **out of scope** @dtf.vic.gov.au | W www.dtf.vic.gov.au

I work from 9:30 am to 3:45 pm all days excluding Thursday (0.6 FTE in all).

This office is located on the land of the Traditional Owners of the Kulin Nation.



Disclaimer: This email (and any attachments) is for the intended recipient only and may contain privileged, confidential or copyright information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited. The State is not responsible for any changes made to a document other than those made by the State. This email and any attachment should not be relied on as government policy. The State does not accept liability for any damage caused by this email or its attachments due to viruses, corruption, delay, interruption, unauthorised access or use. Any personal information in this e-mail must be handled in accordance with the *Privacy and Data Protection Act 2014* (Vic).

OFFICIAL

From: **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>
Sent: Tuesday, 25 February 2020 10:56 AM
To: **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>; **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>
Subject: Fwd: OFFICIAL: Coronavirus on TreasuryNet

FYI
Get [Outlook for iOS](#)

From: **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>
Sent: Tuesday, February 25, 2020 10:12:45 AM
To: **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>; **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>; **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>; **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>; **out of scope** (DTF) <**out of scope** @dtf.vic.gov.au>
Subject: OFFICIAL: Coronavirus on TreasuryNet

<http://treasurynet.dtf.vic.gov.au/News-Key-Dates/News/Novel-coronavirus-update-Feb>

out of scope Executive Director, Economic Policy
Department of Treasury and Finance
Level 10, 1 Macarthur Street, East Melbourne VIC 3002
T **out of scope** @dtf.vic.gov.au | W www.dtf.vic.gov.au

Executive Assistant:

out of scope

[@dtf.vic.gov.au](mailto:)



Treasury
and Finance

This office is located on the land of the Traditional Owners of the Kulin Nation.

Disclaimer: This email (and any attachments) is for the intended recipient only and may contain privileged, confidential or copyright information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited. The State is not responsible for any changes made to a document other than those made by the State. This email and any attachment should not be relied on as government policy. The State does not accept liability for any damage caused by this email or its attachments due to viruses, corruption, delay, interruption, unauthorised access or use. Any personal information in this e-mail must be handled in accordance with the *Privacy and Data Protection Act 2014* (Vic).

OFFICIAL